

ON-BOARDING GUIDE / NEW ZEALAND



2021 - Nursing



Dear Candidate,

Thank you for your interest in NEU Professionals Limited and our Client.

What do you need to know about NEU?

NEU Professionals Limited (registration number 8814670) is a leader in International recruitment of healthcare professionals within the United Kingdom.

Over the past 8 years, we have had the pleasure of working with many prestigious and world famous NHS Trusts, such as Oxford University Hospitals, Royal Papworth Hospital NHS Foundation Trust (number 1 heart and lung specialist Hospital), Mid Cheshire Hospitals, University Hospitals Dorset and many others.

In 2019 we met with representatives of three Auckland Health Boards (Waitemata District Health Board, Auckland District Health Board, Counties Manukau District Health Board) and the New Zealand Health Partnerships (national procurement governing body). As a result, we are now expanding our services to support the NZ Health Boards in recruiting nurses and midwives; Taranaki Health Board in New Plymouth being our most recent addition.

NEU Professionals DOES NOT levy any charges or fees from the Candidates for our services. It is the Employer who pays for our services and those costs are not deducted from your salary, directly or indirectly. **The recruitment is FREE.**

You do not have to enter into a contract with NEU. All offers promoted by NEU are permanent, full time (+ overtime if you wish) and your contract will be directly with your Employer.

We will assist you and your family at all stages of your journey, from application to settling in to your new life in New Zealand. As a company we do have an unrivalled reputation for providing an excellent service to our Clients and Candidates alike.



NZNC regulations and requirements

Before you apply it is crucial that you understand and meet the following NZNC requirements:

- Your nursing qualification must be comparable to a Bachelor of Nursing degree in New Zealand. A Bachelor degree is at level 7 on the New Zealand Qualifications Framework (NZQF), which is equivalent to level 6 on the European Qualifications Framework.
- You must have been registered/licensed as a nurse in the country where you received your nursing education, and also hold current registration/license (in that or another country). You must also provide verification of good standing from all countries you have been and are registered with.
- You should have a minimum of 2 years post-graduation experience, and at least 2 years experience in the last 5 years.



Costs and fees

The relocation package, or Bond Agreement, will differ from Employer to Employer, and you will usually receive this alongside your job offer. The length of the Bond Agreement, or the contract, can be negotiated before signing.

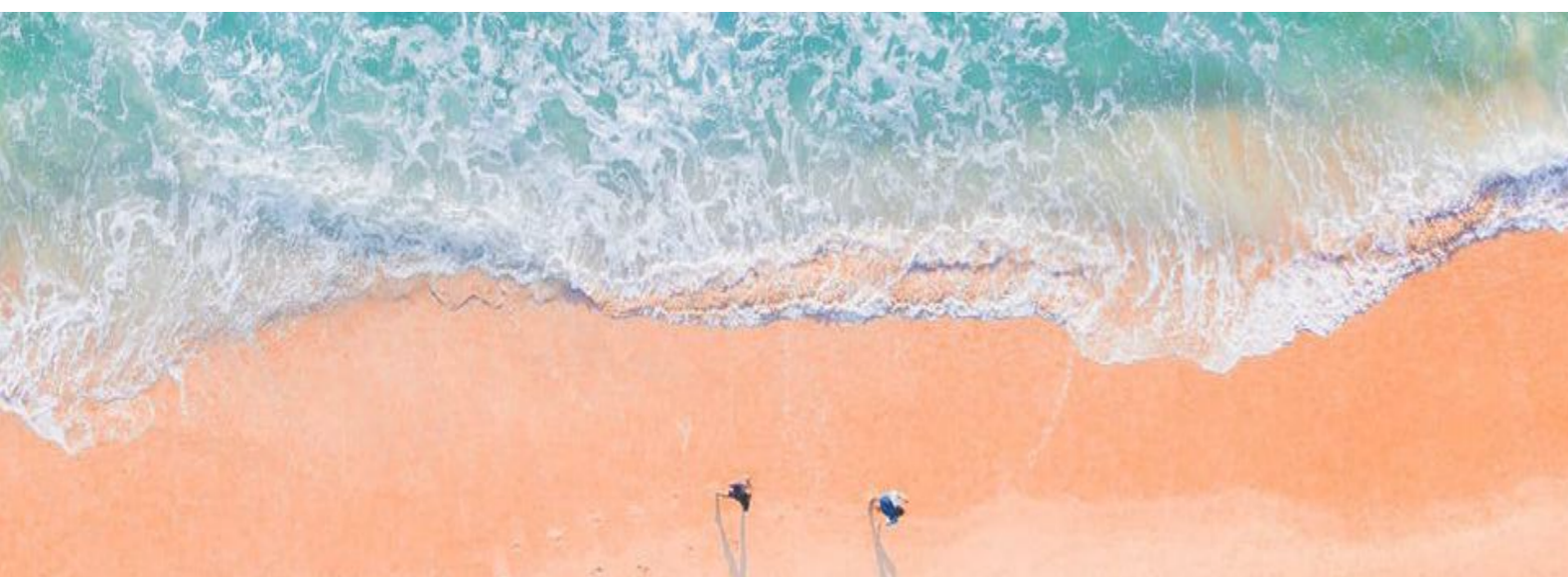
New Zealand nursing registration fees:

1. Registration with the CGFNS in the United States (payable on starting application)	\$300 USD
2. Application for registration (payable on starting application)	\$485 NZD
3. Practice Certificate (payable on arrival to NZ)	\$110.50 NZD

The various stages of the NZNC registration may seem overwhelming, but please take comfort in the fact that we will assist and support you throughout the whole process.

For more detailed information about the process, you can find it on the following links:

- <https://ncnz.cgfns.org/?ref=www>
- <https://www.nursingcouncil.org.nz/IQN/>



Recruitment process and timescales

- 1 Initial application** - We expect your CV to include full details of your education, experience (including up to date contact details, ward specification, list of your duties and responsibilities, etc.). The more information you can provide the better your potential Employer will be able to understand your skills and experience.
- 2 The Interview** - We will introduce you to your potential Employer and, if they have availability, set a date for your interview. Your interview will usually be undertaken via Zoom, and so it is crucial that you ensure you have a good Internet connection and you are dressed appropriately.
- 3 References** - following your interview, should the DHB be interested in offering you a position, they will first request references. These should cover all the places you have worked over the last 3 years, and if you have been in the same position, please obtain 2 references.
- 4 Offer letter** - if the DHB are happy with your references, you will receive a conditional offer letter, along with a Bond Agreement detailing a relocation package. You will have 5 working days to decide if you would like to accept the offer.
- 5 Acceptance** - If a job offer is forthcoming, you usually have 5 working days in which to accept or decline.
- 6 NZMC registration** - If you have not already begun this process, you should start as soon as you have accepted a position.
- 7 Pre-employment checks** - Some of the information that is needed will be done online directly with the Employer following your acceptance of the position. We will also provide a list of checks that we need. All documents should be submitted to us electronically with originals taken to NZ. We do not accept photographs or screen shots of official documents. All documents must be professionally scanned and forwarded to us by email for verification.



Recruitment process and timescales

- 8 Visa and arrival** - The current situation means that the only visa available to you is a Critical Purpose visa, which is temporary. Once you have arrived in NZ, you should begin the process of applying for a longer term visa. When considering your arrival date, you should check availability of [Managed Isolation in Quarantine spaces](#).

Currently, travellers do not know what accommodation they have been allocated until arrival. NEU will liaise with the Employer in order to ensure that this all works with your starting date.

- 9 During the quarantine** - There will be some online training from your Employer, and you should apply for your Practice Certificate during this time.

- 10 Registered Nurse** - Congratulations and welcome to New Zealand! We hope that you settle in quickly to your new life in NZ, but we also understand that there may be some tough days - we're still here to support you if you need us!

