



First name:

Surname(s):

Trust:

Required Pre-employment Checks	Checklist
▶ CV	<input type="checkbox"/>
▶ Signed Conditional Offer Letter	<input type="checkbox"/>
▶ References covering previous three years from the Offer of Employment	<input type="checkbox"/>
▶ Character Reference from the GP (if applicable)	<input type="checkbox"/>
▶ Personal Statement to cover any gaps in Employment/Education	<input type="checkbox"/>
▶ Identity Documents (minimum two forms of photographic ID)	<input type="checkbox"/>
▶ Police Clearance Certificate/s or DBS if already in the UK	<input type="checkbox"/>
▶ OH form (dated 14 June 2021)	<input type="checkbox"/>
▶ NHS Pension form	<input type="checkbox"/>
▶ PIF/Starter checklist forms	<input type="checkbox"/>
▶ Self Declaration form	<input type="checkbox"/>
▶ CoS form	<input type="checkbox"/>
▶ Flight expenses agreement	<input type="checkbox"/>
▶ IELTS / OET	<input type="checkbox"/>
▶ CBT Pass Confirmation	<input type="checkbox"/>
▶ NMC Application Status	<input type="checkbox"/>
▶ Registration certificate	<input type="checkbox"/>
▶ Diploma(s) and Transcript(s) of Training	<input type="checkbox"/>
▶ Birth Certificate	<input type="checkbox"/>
▶ Address Confirmation	<input type="checkbox"/>
▶ Address Verification form	<input type="checkbox"/>
▶ Immunisation Card	<input type="checkbox"/>
▶ Hepatitis Vaccine	<input type="checkbox"/>
▶ MMR Vaccine	<input type="checkbox"/>
▶ Covid19 Vaccine	<input type="checkbox"/>
▶ TB Certificate	<input type="checkbox"/>
▶ Photo	<input type="checkbox"/>
▶ NIN (if based in the UK)	<input type="checkbox"/>
▶ Payslip (if based in the UK)	<input type="checkbox"/>

▶ Certificate of Sponsorship

▶ Visa & BRP Letter

Verified by:

Date:

